



[GDPR TOOLKIT]

STANDARD EDITION

CONTENT LIST 2018

TABLE OF CONTENTS

- Introduction to the EU's General Data Protection Regulation
- General Data Protection Regulation and its matching Recitals

GDPR Policies, Procedures, Forms & Guidance Documentation

- Template Data Protection Policy
- Template Data Retention Policy
- Template Breach Notification Statement Internal
- Template Breach Notification Statement External
- Template Breach Notification Form Internal
- Template Breach Notification Form External
- Template Letter for Subject Access Request
- Standardised Response for Incomplete Subject Access Request
- Template Letter Internal checklist when dealing with Subject Access Requests
- How to determine if your organisation needs a Data Protection Officer
- Pseudonymisation, Minimisation and Encryption Guidance
- Template Right to Be Forgotten Form
- Template Right to be Forgotten Response

GDPR Training

- Template Training Policy

Website Privacy Notices

- Template Cookie Statement
- Template Privacy Policy
- Template Terms of Use Policy
- Obtaining Express Consent Guidance
- Template Express Consent Clauses/Statement

TABLE OF CONTENTS

Information Security

- Template Office Security Policy
- Information Security Mind-Map

GDPR Risk Assessment

- Impact Risk Assessments Practical Guidance

Useful Infographics for Internal Use

- The Ups and Downs of Brexit and GDPR
- Information Security Mind Map
- Data Protection Policy Process
- Timeline of GDPR creation
- Process of Reviewing and Developing Policies and Procedures



GDPR Toolkit is a product of © Supportica Group Limited and consists of a complete set of ready to use documents, concerning every aspect of compliance with the GDPR. Its main purpose is to guide you from the initial project set up through every step until you are ready to provide internal assurance regarding compliance with the standard/law.

All rights reserved. No reproduction, copy or transmission of this publication may be made without written permission.

No portion of this publication may be reproduced, copied or transmitted save with written permission or in accordance with the provisions of the Copyright, Designs and Patents Act 1988.

Any person who does any unauthorized act in relation to this publication may be liable to criminal prosecution and civil claims for damages.